

COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2005 - JUNE 30, 2006

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2006 JUL 11 PM 3:44

THOMAS J. WILSON
CLERK OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Parks & Recreation

Division/Unit: Parks & Recreation Department-wide Volunteer Program

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>1,224</u>	Hours	<u>86,721</u>	x	\$18.04	=	<u>\$1,564,447</u>
----------	--------------	-------	---------------	---	---------	---	--------------------

Types of work performed by GENERAL VOLUNTEERS in this category: Open and close parks, mow lawns, clean restrooms, operate blower, weed eater, chipper, log splitter, bundle firewood, small equipment maintenance, haul trash, maintain and repair irrigation, public relations, park rule enforcement, lead tours of school groups and general public, lead hikes, give interpretive programs, oversee work crews, check in campers, greet guests, collect fees, issue brochures, clear trails and staging areas, parking, trail patrol, habitat restoration, surveys, security, site maintenance, lead youth educational/recreational activities, coach sports teams, child care, lead computer labs, remove graffiti, host fundraisers, sweep and rake, paint, garden, historical research, clean barbecues, staff entry booth, create and install kiosks and displays, feed and care for raptors, reptiles and farm animals, maintain attendance, snow plowing, gift store operations, provide demonstrations of period clothing, skills, and music, equipment operations, planting and watering trees, boat dock operations, dispensing program information, exotic plant removal, wildlife tracking surveys, answer phones, data entry, mailings, and filing.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	<u>Unknown</u>	Hours	<u>13,303</u>	x	\$18.04	=	<u>\$239,986</u>
----------	----------------	-------	---------------	---	---------	---	------------------

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: Pick-stick litter, remove debris from creeks, clean grills and fire rings, weed abatement, rake, spread mulch and gravel, trail repair, prune trees, dead tree removal, clerical, clean tables, paint, graffiti removal, clerical.

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position Hours x VCL = Dollar Benefit

No. Vol	<u>n/a</u>	Total Hours	<u>n/a</u>	Total Value	<u>\$ n/a</u>
---------	------------	-------------	------------	-------------	---------------

Types of work performed by SPECIALIZED VOLUNTEERS in this category: n/a

- d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>1,224</u>	<u>86,721</u>	<u>\$1,564,447</u>
2b: <u>Unknown</u>	<u>13,303</u>	<u>\$ 239,986</u>
2c: <u>n/a</u>	<u>n/a</u>	<u>\$ n/a</u>

TOTALS:	<u>1,224</u>	<u>100,024</u>	<u>\$1,804,433</u>
---------	--------------	----------------	--------------------

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>
<u>Trail Tools</u>	<u>\$712</u>
<u>Training Scholarships</u>	<u>\$80</u>

TOTAL VALUE <u>\$792</u>

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours	<u>11,670</u>	x	Rate	<u>\$17.70</u>	=	<u>\$206,559</u>
-------	---------------	---	------	----------------	---	------------------

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours	<u>2,080</u>	x	Rate	\$10.24 =	<u>\$21,299</u>
	<u>48</u>	x		\$17.23 =	<u>\$827</u>
			Total =		<u>\$22,126</u>

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
<u>Caps</u>	<u>\$867</u>
<u>Name Tags</u>	<u>\$499</u>
<u>Patches</u>	<u>\$330</u>
<u>Recruitment Advertising</u>	<u>\$253</u>
<u>Workkamper Magazine membership</u>	<u>\$25</u>
<u>Recognition certificates and photo frames</u>	<u>\$39</u>

TOTAL OF OTHER PROGRAM COSTS	=	<u>\$2,013</u>
------------------------------	---	----------------

d. TOTAL OF VOLUNTEER PROGRAM COST	=	<u>\$230,698</u>
(add 4a, 4b, and 4c)		

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$1,804,433</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$ <u>792</u>
ADD a + b	<u>\$1,805,225</u>
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	(\$ <u>230,698</u>)
TOTAL PROGRAM BENEFIT	<u>\$1,574,527</u>

6. **RECRUITING:**

Please describe your recruiting programs: Provided information booths at several Health & Lifestyle Expo, Earth Day, San Diego County Fair, Bonita Festival, Santee Century Day; spoke at local community groups meetings; developed ads with Workkamper Magazine, Volunteer San Diego, VolunteerMatch, Union Tribune, local non-profit newsletters; partnered with REI, Home Depot, and local community groups; wrote and submitted an article for RIDING Magazine regarding volunteer patrol; created press releases for local newsletters; created several new volunteer recruitment flyers; utilized Department website.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report: Volunteers, like paid staff, are dedicated to the mission of the Department. The duties and activities of our volunteers support the three County initiatives of the General Management Strategy: kids, the environment, and safe and livable communities.

After purging our volunteer list of inactive names, our volunteer count was as low as 232 in August of 2005. Through the fiscal year 05-06 we processed 106 new volunteers, including 21 resident volunteers and 27 patrol volunteers. We revised the Volunteer Handbook for Site Supervisors, updating policies and procedures while also improving and revising applications and forms.

We conducted a 10 week docent training course. All new volunteers received a Work Safe Stay Healthy training. Site specific trainings such as Bee Safety, Pollution Protection, Emergency Response, and CPR/First Aid, were conducted throughout the year.

Volunteers assisted with education programs at many park sites including Dos Picos Park, Rancho Guajome, and Stelzer Park, and "La Vida Del Rancho" at Los Peñasquitos Canyon Preserve.

Our parks provided volunteer opportunities for organizations and programs, such as the Stein Institute, Workability, Community Interface Services, National Charity League, Teens In Action, and Young Ranger.

Student mentors continued to work with the REC/Critical Hours program at Lakeside Community Center and Spring Valley Community Center, in addition to the after school program, "La Paloma", at Fallbrook Community Center. They also participated in recreational outings such as rock climbing and snowboarding. Volunteers in History, including interns from local universities, contributed many hours doing history research.

Local friends groups, conservancies, and coalitions provided interpretive programs; gave presentations in history and relevant educational fields; led hikes in our parks and open space preserves; trail construction and maintenance; assisted with holiday activities such as Halloween Parties and Holiday Season Festivities.

Eagle Scouts/Boy Scout/Girl Scout/Young Ranger projects included: Construction of a goat pen at Rancho Guajome Adobe; an information kiosk, installation of hitching posts, split rail fence, Screech Owl and Kestrel boxes, trail and trailhead improvements, tree planting, and native plant restoration at Los Peñasquitos Canyon Preserve; restoration of a native plant garden at Sweetwater Regional Park; replacement of gate and fencing; installation of retaining wall, interpretive signs, trail and trailhead improvements at San

Elijo Lagoon; trail construction, planting vegetation and producing a plant brochure at Otay Lakes Regional Park/Otay Valley River Park; installation of bat boxes, Braille interpretive signs at Stelzer Park; planted trees and acorns at Potrero Regional Park; installation of information kiosk, shade structure, and benches at El Capitan Open Space Preserve.

Our volunteers participated in numerous large scale events such as I Love A Clean San Diego at Lake Morena, San Elijo Lagoon, Santa Maria Creek in Ramona, and Sweetwater Regional Park; the Annual Quilt Show and Rancho Christmas at Rancho Guajome Adobe; trail work and tree planting at Guajome Regional Park by Guajome Academy; trail work by Steele Canyon High School students; South Lane Park renovation by Home Depot; trail work by Fallbrook Lands Conservancy; trail work by Lakeside REC Club; trail work by St. Peter's Episcopal Church; trail work by REI employees and their families at El Capitan Open Space Preserve, Los Peñasquitos Canyon Preserve, and San Elijo Lagoon; Coastal Clean Up Day at San Elijo Lagoon; trail work by Teens In Action at San Elijo Lagoon. Approximately 1,000 attendees enjoyed our annual National Trails Day event at Los Peñasquitos Canyon Preserve, which utilized many volunteers. Activities included a mountain bike ride sponsored and conducted by volunteers with the San Diego Mountain Bike Association and a horse trail ride sponsored by Ramona Trails Association.

Numerous volunteer advisory boards and committees continued to meet monthly. The San Diego County Parks Society continued their support of parks and recreation with time and financial funding.

El Capitan Open Space Preserve was the last County Park to be re-opened since the devastating wildfires of 2003. Volunteers played an important role in the restoration of the trails and the planting of new trees. REI volunteers utilized trail tools donated by Grainger, Inc.

Various awards were given to DPR's volunteers throughout the year: Day volunteer Alex Bedoya from Los Peñasquitos Canyon Preserve was selected to represent our Department as the July 2005 Volunteer of the Month. Resident volunteer Wayne Lundy of Otay Lakes Regional Park/Otay Valley River Park was honored as our Volunteer of the Year. Docents of Rancho Guajome Adobe enjoyed a brunch acknowledging their significant contributions throughout the year.

We acknowledged several of our volunteers for their longevity by presenting them with a framed certificate at our monthly Site Supervisors meetings. Three of these volunteers have served our department over 20 years. Each of our volunteers who served 8 hours or more were given department logo caps and a thank you card signed by the DPR director. They were also given new names tags with stars indicating years of service, with 5 years or more receiving a brass name tag. Framed photographs were given to a few of our volunteers acknowledging them for their special contributions. Volunteer birthdays were acknowledged every month.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2006-07:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

- Facilitate at least 40 community workdays such as park clean-ups and trail maintenance.
- Increase the number of DPR volunteers by 5%.
- Beautify and enhance parks by securing approximately 100,000 hours of unpaid time.
- Revise and distribute volunteer manual.
- Update site specific volunteer job and site descriptions.

9. **GENERAL INFORMATION:**

Name of Person Completing Report:

Phone Number: 858-694-3042

Mail Stop: O-29

E-Mail: cheryl.wegner@sdcounty.ca.gov

Volunteer Coordinator:

Phone Number: 858-694-3042

Mail Stop: O-29

E-Mail: cheryl.wegner@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**

Renee E. Bahl
DEPARTMENT HEAD SIGNATURE

10 July 2006
DATE